I. Call to Order - Attending: Chris Mandel, Mark Whitmire, Dave & Carol Boyer, Sabrina Renner, Greg Smith, Lisa Ford, Nancy Marrer, Dot Brenneis, Gordy & Gloria Barnes

II. Approval of Minutes

III. Communications - General Garden News and Updates
   i. Water Shut Down - lines blown out, sink needs to be moved to storage
   iii. Halloween Party - send thank you note to Baumans for mums & pumpkin (Carol)

IV. Public Participation - Sam Cappiello, from Waverly Woods Apts, inquiring about starting a community garden at Waverly Woods Apts

V. Action Items

VI. Informational Items
   a. Financial
      i. Remaining Funds - $707.02, use for topsoil, compost, cinder blocks
      ii. 2018 Budget Needs - sub-committee meet after Thanksgiving, send in suggestions to Nancy
      iii. Water Bill - $274.18
      iv. Time to update Future Capital Projects - raised beds, shelter; send in suggestions
   b. Projects
      i. 2017 Girl Scout Gold Project Update Cinder Block Purchase - still needs more; use $100 from remaining funds to purchase block & rebar; construct in March?
      ii. 2017 Eagle Project Update - beds nearest South Gate need adjusting to allow mower clearance
      iii. Top Soil Purchase - Estimate need 50 sq yds to fill beds; town has 20 yds. screened, no cost; can we purchase 30 yds of compost from Connor Trip (can he invoice/have purchase order for town)? Dot to contact him
      iv. Shelter construction planning - subcommittee needed -Dot, Nancy, Greg volunteered
      v. Critter Update - winter trapping - set snap traps over winter; try to do final low height mowing & weed trimming to cut down on hiding places; overgrown beds need cleaning out to prevent them being vole havens; Dot will inventory messy beds & send out letters (Forfeit beds for 2018 if not cleaned out!)
   c. Operations
      i. Work Day Review - turnout low; compost area cleaned up for Girl Scout project; materials collected for town spring drop-off; berm planted
      ii. Equipment Winterization - Sabrina will check status; big rider mower has flat tire
      iii. Compost production - Shredding compost to break it down faster - does town have shredder that could do this? Also, someone is dropping off multiple bags of leaves again. To prevent vole havens, bags must be opened & dumped
d. Communication

   i. Pre-Registration campaign - good response; gardeners to be reminded to clear 2017 beds or they will forfeit them for 2018
   ii. Early Survey Results - 27 responses so far; will send reminder in next Sprout
   iii. The Sprout - survey link; workday; pre-register reminder; clean beds; capital project suggestions; soil & compost to fill beds will be available in spring; gardeners needing help with this will be helped (hopefully on first spring workday); seed starting class
   iv. Spring Seed Starting Class - Nancy - looking for late Feb, early Mar.

VII. Held Items

VIII. Old Business

IX. New Business

   1. Possible fundraiser - could PCVG committee host a plant sale for clubs, groups, charging a fee, hosting on Pen. Comm. Center grounds? Mid-late May time frame (Rochester Civic Garden Center hosted a large sale for years, appears to be ending); Subcommittee (Nancy, Chris, Dot, Carol) to investigate

   2. Mark brought up ideas for using back of property - milkweed plantings, screech owl nest boxes; Nancy wondered about fruit trees

X. Next Meeting @ December, 21st 2017

XI. Adjournment